

## MINUTES

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### **1.0 OPENING AND WELCOME**

The meeting commenced at 3:00pm with the President, and Chair of the meeting, Samantha Pearse-Marmont, welcoming everyone to the AGM.

### **2.0 ATTENDANCE AND APOLOGIES**

This was the first face to face Annual General Meeting since the COVID-19 pandemic began so thanks were extended to all those in attendance. Twenty members were present, which constituted a quorum (the minimum being ten).

### **3.0 OPENING OF THE AGM & MINUTES OF THE 2020 ANNUAL GENERAL MEETING**

The 2020 Annual General Meeting had been held online on 3 September 2020, and the minutes had been made available on the Association's website. The President referred to those meeting minutes and they were confirmed as a true and correct record of the meeting.

**Resolved:** That the minutes of the Annual General Meeting 2020 be adopted.

Carried

### **4.0 ANNUAL REPORT**

The Association's Annual Report for 2020/2021 had been made available on the website. The President, Hon Secretary, and Hon Treasurer spoke about the 2020/2021 achievements and challenges for the Association.

### **5.0 PRESIDENT'S REPORT**

The President, Samantha Pearse-Marmont, provided an overview of the year. It was noted that the impact of the pandemic had caused major disruption to the Association's ability to raise funds during 2020/2021. The Committee's focus had therefore been on minimising the Association's operating expenses and maintaining active relationships with key industry stakeholders including NSW Tourism Industry Council, the Backpacker Youth Tourism Advisory Panel, Adventure Queensland, and Adventure Tourism Victoria to ensure the sustainability of the Association and a healthy industry post-pandemic.

The Committee were thanked for their efforts in keeping the Association going during this difficult time.

### **6.0 HON SECRETARY'S REPORT**

The Hon Secretary, Sam Badans, provided an overview of the current membership, with 62 members in total at financial year end, 30 June 2021. Given the economic impact of the pandemic on the tourism sector, all current members had their membership extended until June 2022. New Members were offered a low membership fee of AUD \$1.00 to encourage take-up.

Committee meeting participation was covered, as was attendance at the Association's events that had been allowed during periods of more relaxed restrictions during the pandemic. Two events had been held: a Christmas Lunch in December 2020 and a Lawn Bowls networking event in February 2021.

### **7.0 HON TREASURER'S REPORT**

The Hon Treasurer, Campbell Shepherd, reported on the Association's financial position and detailed the outcome of the satisfactory financial audit of the Association's 2020/2021 accounts.

The results for the year were:

- Revenue total of \$4,063.40 for the year almost entirely from the Association's sponsor Allsopp Bunting of \$3,000. The balance was from the income received from membership events and interest income from various funds held on term deposit and in savings accounts.
- Expenses totalled \$11,490.47.
- Net Profit/Loss for FY2020/2021 was a loss of \$7,427.07. This was a significant improvement on the prior year loss of \$19,804.84.
- The assets were held entirely held as cash or term deposits of \$53,053.83. Liabilities at balance date were \$234.37 leaving a Retained Earnings balance of \$53,288.20

**Resolved:** That the Annual Report and Financial Statements of the association for 2020/21 be adopted.

**Carried**

## **8.0 ELECTION OF OFFICE BEARERS AND COMMITTEE MEMBERS**

All positions in the Committee were declared vacant and the following were nominated. The Objects and Rules of the Association permit four Office Bearers (President, Vice President, Hon. Secretary and Hon. Treasurer) and usually up to five Committee Members.

Below were the nominations received by Youth Tourism NSW by the close date of nominations - that is, one week before the Annual General Meeting at 3pm on 1 December 2021.

The following nominations were received for the office bearer positions:

- President: Samantha Pearse-Marmont (Hostelworld Group)
- Vice President: Andrew Cowan (The Millett Group)
- Hon Secretary: Sam Badans (YHA Australia)
- Hon Treasurer: Campbell Shepherd (Lassoo)

As there was only one nomination for each of the Office Bearer positions, the above people were declared automatically elected.

**Resolved:** To accept the declaration of the election of the Office Bearers.

**Carried**

The following Committee nominations were received prior to close of nominations:

- Committee Member: Andrew Collins – TRAVLR
- Committee Member: Karen Larsen (Student.com)
- Committee Member: Gemma Linton (YHA Australia)
- Committee Member: Adam Ogle (Welcome to Travel)
- Committee Member: Adam Vandermeer (GoGuru)
- Committee Member: Jack Zhou (Hostelworld Group)

**Resolved:** To accept the election of the Committee members.

**Carried**

## **9.0 OTHER BUSINESS**

There was no other business to discuss.

## **10.0 CLOSE OF PROCEEDINGS**

The President thanked everyone for their attendance noting a special thank you to the Association's sponsors, Allsopp Bunting Insurance, all members, Committee members and office bearers - closing the meeting at 4.00pm.