

## MINUTES

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### **1.0 OPENING AND WELCOME**

The meeting commenced at 3:15pm with the President, and Chair of the meeting, Samantha Pearse-Marmont, welcoming everyone to the AGM.

### **2.0 ATTENDANCE AND APOLOGIES**

Thanks were extended to all those in attendance. Twenty-one financial members were present, which constituted a quorum (the minimum being ten). An apology had been received from Andrew Bunting of Allsopp Bunting Insurance – sponsors of Youth Tourism NSW (YTNSW).

### **3.0 OPENING OF THE AGM & MINUTES OF THE 2021 ANNUAL GENERAL MEETING**

The 2021 Annual General Meeting had been held on 8 December 2021, and the minutes had been made available on the Association's website. The President referred to those meeting minutes and they were confirmed as a true and correct record of the meeting.

**Resolved:** That the minutes of the Annual General Meeting 2021 be adopted.

1. Gemma Linton
2. Adam Ogle

**Carried**

### **4.0 ANNUAL REPORT**

The Association's Annual Report for 2021/2022 had been made available on the website. The President and Hon Treasurer spoke about the 2021/2022 achievements and challenges for the Association.

### **5.0 PRESIDENT'S REPORT**

The President, Samantha Pearse-Marmont, provided an overview of the year. The impact of the pandemic had continued to cause disruption to the Association's ability to raise funds. The Committee's focus had therefore been on minimising the Association's operating expenses and maintaining active relationships with key industry stakeholders including NSW Tourism Industry Council, the Backpacker Youth Tourism Advisory Panel, Adventure Queensland, and Adventure Tourism Victoria to ensure the sustainability of the Association and a healthy industry post-pandemic.

At the date of the AGM, membership stood at 40 members, which was a 100 percent increase on the position at financial year end 30 June 2022. All members had their memberships extended until June 2022 and new members had been offered a low membership fee of AUD \$1 to encourage take up. A concerted effort was underway to try to further build the membership base to pre-pandemic levels.

The Association had run two events during the year:

- o December 2021: Christmas drinks – Side Bar, Sydney
- o March 2022: Industry Charity Fundraiser for the NSW Northern Rivers Flood Recovery effort.

The Committee were thanked for their efforts in keeping the Association going during 2021/2022 with only volunteers, having ended the contract with the paid Secretariat during the pandemic.

### **6.0 HON TREASURER'S REPORT**

The Hon Treasurer, Campbell Shepherd, reported on the Association's financial position and detailed the outcome of the satisfactory financial audit of the Association's 2021/2022 accounts.

The results for the year were as follows:

- Trading revenue totalled \$229 for the year to date.

- There was also some other income of \$1,075 which was funds raised for the Flood Relief in the Northern Rivers via raffle ticket sales at the fund-raising event.
- Total income for the year was \$1,304.
- Expenses totalled \$4,408. Notable items included the Audit for the prior period of \$1,750, and \$1,361 for new branding of YTNWS.
- Net Profit/Loss not yet adjusted for holding Flood relief funds for YTD June 2022 was a loss of \$3,103.

Balance Sheet Year End FY 2022:

1. The assets of YTNWS were entirely held as cash \$7,878 and term deposits \$42,785.
2. Liabilities at balance date were nil leaving a Retained Earnings balance of \$50,185.
3. The Executive Committee had prepared projected profit and loss statement information to June 2023 taking into consideration the estimation of an industry previously impacted by COVID-19 and airline capacity yet to return to pre-COVID-19 levels. These forecasts indicate that YTNWS is expected to continue to operate, based on an assessment of forward earnings from members and existing cash levels.

**Resolved:** That the Annual Report and Financial Statements of the association for 2021/22 be adopted.

1. Wendi Aylward
2. Andrew Cowan

**Carried**

## **7.0 ELECTION OF OFFICE BEARERS AND COMMITTEE MEMBERS**

All positions in the Committee were declared vacant and the following were nominated. The Objects and Rules of the Association permit four Office Bearers (President, Vice President, Hon. Secretary and Hon. Treasurer) and up to five Committee Members.

Below were the nominations received by Youth Tourism NSW by the close date of nominations - that is, one week before the Annual General Meeting at 3pm on 2 February 2023.

The following nominations were received for the office bearer positions:

- President: Andrew Cowan (The Millett Group)
- Vice President: Adam Ogle (Welcome to Travel)
- Hon Secretary: James Oliver (YHA Australia)
- Hon Treasurer: Campbell Shepherd (Lassoo)

As there was only one nomination for each of the Office Bearer positions, the above people were declared automatically elected.

**Resolved:** To accept the declaration of the election of the Office Bearers.

1. Kristy Malapa
2. Gemma Linton

**Carried**

The following Committee nominations were received prior to close of nominations:

- Committee Member: Andrew Collins (OTA Insight)
- Committee Member: Stacey Chen (Skydive Australia)
- Committee Member: Gemma Linton
- Committee Member: Justin Steele (Local Sauce Tours)
- Committee Member: Jack Zhuo (Hostelworld Group)

**Resolved:** To accept the election of the Committee members.

1. Andrew Cowan
2. Daniel Harris

**Carried**

## **8.0 OTHER BUSINESS**

Thanks and acknowledgment was given to the four Committee members standing down at the AGM as follows:

- Adam Vandermeer (who had served on the Committee over the past year)
- Karen Larsen (who had also served for the past year)
- Sam Badans (who had served loyally as the Honorary Secretary since 2018), and
- Samantha Pearse-Marmont (who had served continuously for over five years, firstly as the Honorary Secretary, then as Treasurer, and since 2019 as President).

There was a presentation of gifts of appreciation on behalf of the members for their dedicated service.

## **9.0 CLOSE OF PROCEEDINGS**

The President thanked everyone for their attendance noting a special thank you to the Association's sponsors, Allsopp Bunting Insurance, all members, Committee members and office bearers - closing the meeting at 3.30pm.